

# Quick Guide – Remove a User from a CUSO

CUSO Administrators can add or remove users with view, contribute, or administrative privileges to the CUSO account. This is done through the CUSO Administrator’s home page.

**Step 1:** Log into the [CUSO Registry](#) and choose the CUSO you want to work on.

Welcome back, CUSO CEO

### CUSOs

Register New CUSO

Show  entries Search:  [Copy](#) [CSV](#) [Excel](#) [PDF](#)

CUSO	Registry Number	State	City	Region	Status	Attention Needed
CUSO National of Georgia	111-0000088	VA	Alexandria	8	NonReportingCUSO	

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**Step 2:** Click to select the ‘Account Users’ tab.

### CUSO National of Georgia

Registry Number	EIN	Status	Last Modified
111-0000088	55-5555555	Registered	9/14/2015

[List of CUSOs](#)

[General Information](#) [Services](#) [Credit Union Customers](#) [Owners](#) [Financial Information](#) Account Users

### Account Users

Add User to this CUSO

Show  entries

Name	Role	Email	Created	Modified	Status	
CUSO CEO	CUSO Administrator	ceo@cuso.com	9/14/2015	9/14/2015	Active	<a href="#">Edit role</a> <a href="#">Remove user from CUSO</a>

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**Step 3:** Select the user you want to remove and click 'Remove user from CUSO'.

### CUSO National of Georgia

Registry Number	EIN	Status	Last Modified
111-0000088	55-5555555	Registered	9/14/2015

List of CUSOs

General Information Services Credit Union Customers Owners Financial Information **Account Users**

## Account Users

Add User to this CUSO

Show 10 entries

Name	Role	Email	Created	Modified	Status	
CUSO CEO	CUSO Administrator	ceo@cuso.com	9/14/2015	9/14/2015	Active	<a href="#">Edit role</a> <a href="#">Remove user from CUSO</a>

Showing 1 to 1 of 1 entries

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**Step 4:** Click 'Yes' to confirm the removal. Once you confirm, the user will no longer have access to the CUSO's record.

**Please confirm** ✕

Are you sure you want to remove this user from this CUSO?

[Yes](#) [No](#)