NATIONAL CREDIT UNION ADMINISTRATION ALEXANDRIA, VA 22314-3428 OFFICIAL BUSINESS

TO

**MUST BE RECEIVED BY: JANUARY 24, 2000** 

# TO THE BOARD OF DIRECTORS OF THE CREDIT UNION ADDRESSED:

This booklet contains the yearend 1999 Call Report. All credit unions must complete pages 1, 2, 3, 4, and 5, as well as questions 7 through 11 on page 10. Other pages with supplementary schedules should be completed as applicable.

The Call Report should be completed using accounting and statistical information from your credit union's records as of December 31, 1999. A paper copy of the form has been provided for your convenience. However, we urge you to prepare the Call Report using the PC 5300 System which accompanies this report. This system is more efficient to use, more cost effective and helps to ensure more accurate data.

Please return your completed Call Report information as soon as possible, but no later than January 24, 2000. Also submit a copy of your December 31, 1999, financial statements. There is an instructional letter accompanying this report which provides you with the appropriate return address. Please follow these instructions carefully.

If you have any questions, please contact your National Credit Union Administration Regional Office or your state credit union supervisor, as appropriate.

# NATIONAL CREDIT UNION ADMINISTRATION

YEAREND CALL REPORT

1999

## CHANGES TO THE DECEMBER 1999 CALL REPORT

The December 1999 call report form implements the changes mandated by Public Law 105-219, the Credit Union Membership Access Act (CUMAA) as well as other changes deemed necessary. Three key areas of change are:

- The FCU and SCU versions of the form are combined into a single form. This combination will simplify programming of the PC5300 program and will streamline printing and mailing procedures. Relevant questions are noted as "SCU Only" or "FCU Only." Line items affected by the combination of the FCU and SCU forms are page 2, line 37; page 3, line 7; page 8, lines 19, 20, 21, and 22.
- The presentation of the Statement of Financial Condition and Income and Expense page (pages 1, 2, and 3) was revised to comply with the GAAP reporting requirement of CUMAA; the AICPA provided comments which guided our changes in this area.
- New data collection items regarding lease activity, cyberbanking, and borrowing arrangements were added.

Following is a list of the changes we made:

- 1. Moved Cash and Cash Equivalents from line 11 to line 1 (page 1); revised related instruction (GAAP change).
- 2. Added balance sheet accounts for Trading Securities, Available for Sale Securities, and Held-to-Maturity Securities (account codes are the same as those on Schedule C Investments) (page 1, lines 2, 3, and 4) (GAAP change).
- 3. Split old account code 769 Membership Capital and Paid in Corporate at Credit Unions into two accounts for better tracking (769A for Membership Capital and 769B for Paid in Capital) (page 1, lines 6 and 7).
- 4. Added account codes for leases receivable (565 for interest rate, 954 for number of leases, and 002 for amount) (page 1, line 17) (GAAP and 5300 Steering Committee change).
- 5. Changed name of account 719 to "Allowance for Loan & Lease Losses" (page 1, line 21) (GAAP change).
- 6. Moved NCUSIF deposit from investment section to other assets (page 1, line 25) (GAAP change).
- 7. Revised instructions for OREO property and loans related to repossessed collateral (page 1, lines 22 and 26) (GAAP change).
- 8. Moved Account code 925, Uninsured Secondary Capital, from the equity section to the borrowings schedule (from page 2 to page 10) (GAAP change).
- 9. Reformatted the income and expense page to comply with GAAP. The revised page moves various accounts into four new sections: Interest Income, Interest Expense, Non-Interest Income, and Non-Interest Expense (page 3, all lines) (GAAP change). Several new account codes were added for subtotaling the new sections.
- 10. Added two new questions about credit union websites (page 5, lines 9 and 10).
- 11. Revised the instructions on CUSO reporting (page 1a and page 9) (GAAP change).
- 12. Added five questions regarding credit and borrowing arrangements (page 10, lines 7, 8, 9, 10, and 11). These questions were also added to the June 1999 call report.

# **RETURN THIS COPY**

# STATEMENT OF FINANCIAL CONDITION AS OF DECEMBER 31, 1999

Credit Union Name:This page must	t be comp		deral Charter/C		te Number:	
ASSETS	. De comp	icieu by	an orean unit	<u> </u>	Amount	Acct. Code
Cash and Cash Equivalents						730
<b>INVESTMENTS:</b> If any investments listed below have a remaining your credit union reports amounts for items 2, 3, 4, or 9, complet loans to Credit Union Service Organizations, complete <b>Schedule</b>	ing maturity of te <b>Schedule</b>	or repricing • C - Inves	g interval of more stments on page	than 1 ye		
2. Trading Securities						965
Available for Sale Securities						797E
4. Held-to-Maturity Securities						796E
5. Deposits in Commercial Banks, S&Ls, Savings Banks						744C
6. Membership Capital at Corporate Credit Unions						769A
7. Paid-In Capital at Corporate Credit Unions						769B
8. All Other Investments in Corporate Credit Unions						652C
9. All Other Investments						767
10. TOTAL INVESTMENTS (Sum of items 2-9)						799
LOANS & LEASES: If your credit union has any real estate to complete <b>Schedule A - Real Estate Loans</b> on page 6. If you make the properties period complete <b>Schedule A - Real Estate Loans</b> on page 6.	our credit un	nion has a	ny member busir	ness loans	s outstanding or has orig	
member business loans during the reporting period, complete So	Interest	Acct.	Number of	Acct.		Acct.
	Rate	Code	Loans	Code	Amount	Code
11. Unsecured Credit Card Loans/Lines of Credit		521		993		396
12. All Other Unsecured Loans/Lines of Credit		522		994		397
13. New Vehicle Loans		523		958		385
14. Used Vehicle Loans		524		968		370
15. Total 1st Mortgage Real Estate Loans/Lines of		563		959		703
Credit						
16. Total Other Real Estate Loans/Lines of Credit		562		960		386
17. Leases Receivable		565		954		002
18. Total All Other Loans/Lines of Credit to Members		595		963		698
19. All Other Loans (Purchased or to non-members)		596		964		001
20. TOTAL LOANS & LEASES (Sum of items 11-19)		!		025A		025B
21. Less: Allowance for Loan & Lease Losses					( )	719 Acct.
OTHER ASSETS:					Amount	Code
22. Other Real Estate Owned						798
23. Land and Building						007
24. Other Fixed Assets						008
25. NCUA Share Insurance Capitalization Deposit						794
26. Other Assets						009
27. TOTAL ASSETS (Sum of items 1, 10, 20, 21, and 22-	26) (Must e	qual line	41 on page 2) .			010

OMB No. 3133-0004

# **LIABILITIES, SHARES AND EQUITY**

Credit Union Name:\_\_\_\_\_\_Federal Charter/Certificate Number:\_\_\_\_\_

<u>This page m</u>	ust be comp	oleted by	all credit uni	ons.		
LIABILITIES:					Amount	Acct. Code
28. Total Borrowings (Complete Schedule E - Borrow	vings, page 10	)				860C
29. Accrued Dividends & Interest Payable on Shares &	Deposits					820A
30. Accounts Payable and Other Liabilities						825
SHARES/DEPOSITS: If the credit union offers shares of Savings, page 11.	or deposits ot	her than l	Regular Shares	and Share	Drafts, complete Sc	chedule F -
<b>3</b> -71-35-	Dividend Rate	Acct. Code	Number of Accounts	Acct. Code	Amount	Acct.
31. Share Drafts	Rate	553	Accounts	452	Amount	Code 902
32. Regular Shares		552		454		657
33. All Other Shares and Deposits				465		919
34. TOTAL SHARES AND DEPOSITS (Sum of items 3				460		018
				100		1 010
EQUITY:					Amount	Acct. Code
35. Regular Reserves						931
36. Appropriation for Non-Conforming Investments (S	CU ONLY)					668
37. Accumulated Unrealized Gains (Losses) on <i>Avail</i> Comprehensive Income						945
38. Other Reserves				_		658
39. Undivided Earnings						940
40. Net Income (unless this amount is already included	l in item 39)					602
41. TOTAL LIABILITIES, SHARES AND EQUITY (Sum it	tems 28-30 a	nd 34-40)	(Must equal lin	e 27)		014
If the credit union has any unused commitments, los Schedule G - Off-Balance Sheet Commitments and (	Contingent A	ssets and	l Liabilities on		bond claims, comp	lete
NCUA IN	ISURED SAVI	NGS CON	IPUTATION			
Share and deposit amounts up to \$100,000 per account are the case of low-income designated credit unions), other cred						
222-3-22-2-2-2-2-2-2-2-2-2-2-2-2-2-2-2-	, 0. pc				AMOUNT	Acct. Code
A. Uninsured Member Shares and Deposits over \$100,000 in	n any Member's	s Account.				065
B. Uninsured Nonmember Shares and Deposits over \$100,00	00 in any Nonm	nember Acc	count			067
C. TOTAL UNINSURED SHARES AND DEPOSITS (A+B)						068
D. TOTAL INSURED SHARES AND DEPOSITS (item 34 less						069
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## **INCOME AND EXPENSE**

Credit Union Name:\_\_\_\_\_ \_\_\_\_\_Federal Charter/Certificate Number:\_\_\_\_\_

This page must be completed by all credit unions.

INTEREST INCOME: JANUARY 1, 1999 TO DECEMBER 31, 1999	Amount	Acct. Code
Interest on Loans (Gross-before interest refunds)		110
2. (Less) Interest Refunded		119
Income from Investments (Including Interest, Dividends and CUSO Income)		120
4. Trading Profits and Losses (Realized and Unrealized Gains/Losses)		124
5. TOTAL INTEREST INCOME (Sum of items 1 - 4).		115
INTEREST EXPENSE: JANUARY 1, 1999 TO DECEMBER 31, 1999		
6. Dividends on Shares (Includes dividends earned during current period)		380
7. Interest on Deposits (Total interest expense for deposit accounts) (SCU ONLY)		381
8. Interest on Borrowed Money		340
9. TOTAL INTEREST EXPENSE (Sum of items 6 -8 ).		350
10. Provision for Loan & Lease Losses		300
11. NET INTEREST INCOME AFTER PROVISION FOR LOAN & LEASE LOSSES (Item 5 less item 9 less item 10)		116
NON-INTEREST INCOME: JANUARY 1, 1999 TO DECEMBER 31, 1999		
12. Fee Income		131
13. Other Operating Income		659
14. Gain (Loss) on Investments (DO NOT include Gain or Loss on Trading Securities)		420
15. Gain (Loss) on Disposition of Fixed Assets		430
16. Other Non-Operating Income (Expense)		440
17. TOTAL NON-INTEREST INCOME (Sum of items 12-16)		117
NON-INTEREST EXPENSE: JANUARY 1, 1999 TO DECEMBER 31, 1999		•
18. Employee Compensation and Benefits		210
19. Travel and Conference Expense		230
20. Office Occupancy Expense		250
21. Office Operations Expense		260
22. Educational and Promotional Expense		270
23. Loan Servicing Expense		280
24. Professional and Outside Services		290
25. Member Insurance		310
26. Operating Fees (Examination and /or supervision fees)		320
27. Miscellaneous Operating Expenses		360
28. TOTAL NON-INTEREST EXPENSE (Sum of items 18-27)		671
29. NET INCOME (LOSS) (line 11 plus line 17 less line 28)		661A
RESERVE TRANSFERS: JANUARY 1, 1999 TO DECEMBER 31, 1999		
30. Required Transfer to Regular Reserves (Gross)		393
31. Additional (Voluntary) Transfers to the Regular Reserves		391
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## **LOAN INFORMATION**

Credit Union Name:	Federal Charter/Certificate Number:

## This page must be completed by all credit unions.

ALL DELINQUENT LOANS (INCLUDING CREDIT CARDS) AND LEASES AS OF DECEMBER 31, 1999

	Number	Acct. Code	Amount	Acct. Code
1. 2 to less than 6 months delinquent		021A		021B
2. 6 to less than 12 months delinquent		022A		022B
3. 12 months and over delinquent		023A		023B
4. TOTAL DELINQUENT LOANS & LEASES		041A		041B

DELINQUENT CREDIT CARD LOANS AS OF DECEMBER 31, 1999

	Number	Acct. Code	Amount	Acct. Code
5. 2 to less than 6 months delinquent		026A		026B
6. 6 to less than 12 months delinquent		027A		027B
7. 12 months and over delinquent		028A		028B
8. TOTAL DELINQUENT CREDIT CARD LOANS		045A		045B

## **MISCELLANEOUS LOAN INFORMATION**

MISCELLANEOUS LOAN INFORMATION					
		Acct.		Acct.	
	Number	Code	Amount	Code	
9. Loans Purchased from Other Financial		614		615	
Institutions					
10. Loans Outstanding to Credit Union Officials		995		956	
11. Loans Granted Year-to-Date		031A		031B	
12. Total Amount of All Loans Charged Off Year-to-Date				550	
13. Total Amount of All Recoveries on Charged-Off Loans Year-to-Date					
14. Total Amount of Credit Card Loans Charged Off Yea	ar-to-Date			680	
15. Total Amount of Recoveries on Credit Card Loans C	•	ate		681	
<ol> <li>Total Amount of All Loans Charged Off due to Bankr (Include both Chapter 7 and Chapter 13 Bankruptcy</li> </ol>				682	
17. Number of members with loans in your credit union who have filed for:  a. Chapter 7 Bankruptcy Year-to-Date					
b. Chapter 13 Bankruptcy Year-to-Date				082	
18. Total of outstanding loan balances subject to banks and	ruptcies identified in ite	em 17a.		971	
17b. (Do not include loans charged off or reaffirmed	f.)			371	

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# **MISCELLANEOUS INFORMATION**

This page must be completed by all credit unions.

					Acct. Code
Indicate in the box at the right the number of your credit union's records				ormed	062
1=Supervisory Committee 4=League Audit	2=CPA Audit without Opinion 5=Outside Accountant (Other tha CPA or League)	3=CPA Opi		t	002
Effective date of last audit					063
Encourse date of last addition in the			Month	Year	1 000
Effective date of the most recent Supervious	isory Committee verification of Members	s' accounts			603
·	,		Month	Year	<del>'</del>
3. Indicate in the box at the right the numb					076
credit union uses to maintain its share and 1=Manual System (No Automation 4=CU Developed In-House System	2=Vendor Supplied In-House Sys			ervice Burea	076 au
4. Indicate in the box below the name of you	our primary share and loan information	processing vendor.			
<ol> <li>Does your credit union maintain share/d (Do not include Life Saving and Borrowe</li> </ol>			YES	NO	875
If so, indicate the name of the insurance	company				876
Dollar amount of shares and/or deposits	insured by the company named above.				877
6. If your credit union has an Internet e-ma provide it in the box to the right					890
<ol> <li>If your credit union has a world wide we provide it in the box to the right.</li> </ol>	bsite address, please				891
8. If your credit union has a World Wide We	ebsite, is the website interactive? (See	instructions.)	. YES	NO _	892
9. If your credit union has a World Wide W	· ·				000
provide the name of the vendor used to 10. If your credit union has a World Wide W					893
provide the name of the vendor used to	host the website.				894
11. Number of current members (not numbe	r of accounts)				083
12. Number of potential members					084
13. Number of credit union employees who a. Full-Time (26 hours or more)					564A
a. Full-Time (20 hours of more)					304A
b. Part-Time (25 hours or less per week)					564B
Credit Union Name:	Federal Ch	arter/Certificate Nu	mber:		
Telephone No.: Fa	x No.: Of	fice Hours:			
PREPARED BY (signature):		Date	e:		
CERTIFIED CORRECT BY (signature): Please print:					
Manager/CEO (The persor Please print	responsible for the day to day operation	ons of your credit un	ion)		
President of the Board (Ch	airperson)				

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# SCHEDULE A - REAL ESTATE LOANS/LINES OF CREDIT (OUTSTANDING BALANCES)

ine reporting period. If the		porteu	on page 1, lines 13	01 10,			St De C		_
REAL ESTATE LOANS AND	Number of Loans				Number of L			Amount of Loans	
LINES OF CREDIT	Outstanding	Acct.	Amount of Loans	Acct.	Granted		Acct.	Granted	Acct.
		Code	Outstanding	Code	Year-to D	ate	Code	Year-to-Date	Code
First Mortgage									
A. Fixed Rate		972		704			982		720
B. Adjustable Rate		973		705			983		721
2. Other Real Estate									
A. Closed End Fixed Rate		974		706			984		722
B. Closed-End		0					001		
Adjustable Rate		975		707			985		723
C. Open-End Adjustable		313		701			303		123
		976		708			986		724
Rate/Home Equity		970		700			900		124
D. Other		077		700			007		705
D. Other		977		709			987		725
3. TOTALS (each column).		978		710			988		726
		ı							
DELINQUENT REAL ES	STATE LOANS A	ND	Amoun		Acct.			Amount	Acct.
LINES OF CREDIT AS	OF DEC. 31, 199	99	Fixed Ra	ite	Code		Adju	stable Rate	Code
4. Amount of First Mortgage	Loans/LOC								
A. 1 to less than 2 months					751				771
	•								
B. 2 to less than 6 months	delinguent				752				772
C. 6 to less than 12 months	s delinguent				753				773
0. 0 to 1000 than 12 months	o domiquone				100				1.0
D. 12 months or more delir	nauent				754				774
D. 12 months of more dem	iquent				754				117
F TOTAL (Compatitions 4)	۸ . D . C . D)				740				74.4
E. TOTAL (Sum of item 4, A	•				713				714
<ol><li>Amount of Other Real Esta</li></ol>									
A. 1 to less than 2 months	delinquent				755				775
B. 2 to less than 6 months	delinquent				756				776
C. 6 to less than 12 months	s delinquent		757						777
D. 12 months or more delir	nquent				758				778
E. TOTAL (Sum of item 5, A	Α+B+C+D)				715				716
•	,	ı			•				
REAL ESTATE LOANS	/LINES OF CREI	DIT			Acct.				Acct.
CHARGE-OFFS ANI		J	Charged Off Yea	ar-to-Da		R	ecover	ed Year-to-Date	Code
CHARGE-OFF 3 ANI	RECOVERIES		Onargod On Too	11 to Du		- '	000101	od rodr to Dato	
O American of Final Manders well	// 00				540				007
<ol><li>Amount of First Mortgage I</li></ol>	Loans/LOC				548				607
<ol><li>Amount of Other Real Esta</li></ol>	ate Loans/LOC				549				608
									Acct.
MISCELLANEOUS REA	AL ESTATE LOA	NS/LIN	IES OF CREDIT II	<b>NFORM</b>	MATION		P	Amount	Code
8. Allowance for Losses on A	II Real Estate Loar	ns							731
9. Amount of Real Estate Lo									
meets the definition of a M									718
10. Total Amount of All First									1, 10
year-to-date									736
ا year-io-date ا 11. Total Amount of All Real									7.50
		-		•					712
reprice or mature within 3 y	/cais								112

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# **SCHEDULE B - MEMBER BUSINESS LOANS**

Credit Union Name:				F	ederal Cha	arter/C	ertifica	ate Number:	
Complete this schedule if y loans during the reporting p		nas any i	member business	loans	outstandin	g or ha	as origi	nated any member	busine
Date: 1999									
MEMBER BUSINESS LOANS (MBLs)	Number of Loans Outstanding	Acct. Code	Amount of Loans Outstanding	Acct.	Number of Grante Year-to I	ed	Acct.	Amount of Loans Granted Year-to-Date	Acct.
1.Agricultural Related		Code	Outstanding	Code	Teal-to L	Jaie	Code	rear-to-Date	Code
Loans		961		042			099		463
2. All Other MBLs		962		387			399		389
3. TOTALS (each column) .		900		400			090		475
DEI	LINQUENT MEMI	BER BU	SINESS LOANS						Acct.
		0						Amount	Code
4. Agricultural Related Loan	S								
A. 1 to less than 2 months of									125A
P. 2 to lose than 6 months	dolinguont								125B
B. 2 to less than 6 months of	delinquent								1205
C. 6 to less than 12 months	delinquent								125C
<b>5</b> 45 4 4 4 1 1 1									4050
D. 12 months or more delin	quent								125D
E. TOTAL (Sum of item 4, A	\+B+C+D)								125E
5. All Other Member Busine	ss Loans								4004
A. 1 to less than 2 months of	delinquent								126A
B. 2 to less than 6 months of	delinquent								126B
C. 6 to less than 12 months	delinquent								126C
D. 12 months or more delin	•								126D
D. 12 months of more delif	iquent								1200
E. TOTAL (Sum of item 5, A	A+B+C+D)								126E
					,	•	ı		
	USINESS LOAN		Charges	Amoun	t ar-to-Date	Acct. Code	Pacos	Amount rered Year-to-Date	Acct. Code
CHARGE-OFFS	AND RECOVER	IES	Charge	i Oii Tea	ai-io-Daie		Necov	refed Teal-10-Date	0000
6. Amount of Member Busin	ess Agricultural Lo	ans				132			134
7. Amount of All Other Memb	ner Rusiness I nan	s				133			135
7.7 mount of 7 m other worm	oor Baointooo Loan	0				100			100
MISCELLANI	EOUS MEMBER	RUSINE	SS LOAN INFO	RMATI	ON			Amount	Acct. Code
MIOULLANI									
8. Allowance for Losses on N	Member Business L	oans							140
0 A managet = -f All O	ations of On 1911	N4===-!	Dunin I						440
Aggregate of All Concentr	alions of Credit for	iviembei	business Loans.						142
10. Construction or Developn	nent Member Busir	ness Loa	ns						143
•									

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## **SCHEDULE C - INVESTMENTS**

Credit Union Name:			Federa	l Charter/Certificate l	Number:	
Complete this schedule Membership Capital and						
TYPES OF INVESTMENTS	3				Amount	Acct. Code
1.Sum of items 5, 6, 7, a	nd 8 from page 1					768
2.U.S. Government Oblig	gations					741C
3.Federal Agency Securi	ties					742C
4.Mutual Funds & Comm	non Trust Investment	S				743C
5.Credit Unions - Deposi	ts in and Loans to					672C
6.Other Investments						655C
7.TOTAL INVESTMENTS	<b>3</b> (Must equal amou	nt reported on page 1	1, item 10.)			799
CLASSIFICATION						
OF INVESTMENTS	A. < 1 Year	B. 1 - 3 Years	C. 3-10 Years	D. > 10 Years	E. Total Amount	Acct. Code
8.Investments <i>Not</i> Subject to SFAS 115	C i Teal	1-3 rears	3-10 Teals	> 10 Teals	Total Amount	745
SFAS 115 Investments:						
9.Held to Maturity						796
10.Available for Sale						797
11.Trading						965
12. <b>TOTALS</b>				<u> </u>		799
MORTGAGE-BACKED SEC Items 13 and 14 should a Investments and Classific	ilso be included on t			for Types of	Amount	Acct. Code
13.Mortgage Pass-Throug					Amount	732
14.Collateralized Mortgag	ge Obligations/Real	Estate Mortgage Inve	estment Conduits (C	MOs/REMICs)		733
MICCELL ANEQUE INVES	TMENT INFORMATIO	NA.			Amount	Acct.
MISCELLANEOUS INVEST  15. Fair Value of Held to M			ove)		Amount	Code 801
16. Repurchase Agreemer	-	•	•			780
17. Reverse Repurchase						781
18. Non-Mortgage-Backet			•			783
19. Investments Not Author						784
20. Total of Deposits and	-					785
21. Total of Securities Me	-	•				786
22. Market Value Devalua	ation of Portfolio at a	300 Basis Point Sho	ck (FCU ONLY)			787

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1 = Mortgage Processing 4 = Insurance Services

5 = Investment Services

6 = Auto Buying, Leasing, Indirect Lending

2 = EDP Processing

3 = Shared Branching

# SCHEDULE D - CREDIT UNION SERVICE ORGANIZATION (CUSO) INFORMATION

Credit Union Name:	Federal Charter/Certificate Numb	er:
Complete a separate schedule for each CUS	SO your credit union has a loan to or an investme	ent in.
A Credit Union Service Organization is a corporation or lim members of affiliated credit unions. Answer the following ques loan to. If your credit union has investments in or loans to mo requested information on a separate page for each CUSO.	stions for each CUSO that your credit union has ar	n investment in or a
NOTE: If your credit union wholly owns the CUSO or owns the records should be combined with your credit union's for report each CUSO, regardless of whether your credit union wholly ow	orting on pages 1, 2, and 3 of the call report. Cor	
		Acct. Code
1. Name of CUSO		830
2. Amount invested in CUSO		831
3. Amount loaned to CUSO		832
4. Net income (loss) from CUSO		835
5. Is the CUSO wholly owned by your credit union?	YES NO	833
6. Indicate in the box at the right the number which describes the CUSO (select only one):	he predominant service provided by the	834

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7 = Credit Cards

8 = Trust Services

9 = Item Processing

10 = Tax Preparation

11 = Travel

12 = Other

# **SCHEDULE E - BORROWINGS**

Credit Union Name:	Federal Charter/Certificate Number:						
Complete questions 1 thro	•	an amount reported st answer question		-	(Total Bo	rrowings	).
The amount reported below on item 5C	must equal the amo	unt reported on page	2, line 28.				
DISTRIBUTION OF BORROWINGS	A. Amount Less than 1 Year	B1. Amount 1 to 3 Years		ount More 3 Years	C Total	Amount	Acct. Code
Other Notes, Promissory Notes and Interest Payable	lliali i Teal	rears	ulan	3 Teats	C. Total	Amount	011C
2. Reverse Repurchase Agreements .							058C
3. Subordinated CDCU Debt							867C
4. Uninsured Secondary Capital							925
5. TOTALS (each column)							860C
MISCELLANEC	OUS BORROWING	SINFORMATION			Amo	ount	Acct. Code
6. Amount of Promissory Notes Outstand	ing to Non-Members						865
CREDIT AND	BORROWING ARI	RANGEMENTS					Acct.
7. Is your credit union a member of a co	porate credit union?		YES		NO		895
8. Is your credit union a member of a Fe	deral Home Loan Ba	ank?	YES		NO		896
<ol><li>Has your credit union filed an applica Reserve Bank Discount Window?</li></ol>			YES		NO		897
Has your credit union pre-pledged co     Bank Discount Window?			YES		NO		898
11. Has your credit union purchased a co			VES		NO		800

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## **SCHEDULE F - SAVINGS**

Credit Union Name:	Federal Charter/Certificate Number:

Complete this schedule if your credit union offers any type of share or deposit accounts other than Regular Shares and Share Drafts. Report by the <u>remaining</u> maturity. If there is an amount reported on page 2, line 33, this schedule must be completed.

DISTRIBUTION OF SAVINGS	A. Amount Less than 1 Year	B1. Amount 1 to 3 Years	B2. Amount More than 3 Years	C.Total Amount	Acct. Code	Total Number of Accounts	Acct. Code
1. Sum of items 31 and 32 from page 2					918		466
2. Money Market Shares					911		458
3. Share Certificates					908C		451
4. IRA/KEOGH Accounts					906C		453
5. All Other Shares					630		455
6. TOTAL SHARES					013		966
7. Non-Member Deposits					880		457
8. TOTAL SHARES AND DEPOSITS					018		460

DI	VIDEND/INTEREST RATES		Acct.
		Rate	Code
9.	Money Market Shares with Minimum Balance Requirement, Withdrawal Limitations, and no Fixed Maturity		532
10.	. Share Certificates with 1 Year Maturity		547
11.	. IRA/KEOGH and Retirement Accounts		554
12.	Non-Member Deposits		599
13	All Other Shares	1	585

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## **RETURN THIS COPY**

Credit Union Name:\_\_\_\_

## SCHEDULE G - OFF-BALANCE SHEET COMMITMENTS AND CONTINGENT ASSETS AND LIABILITIES

\_\_\_\_\_Federal Charter/Certificate Number:\_\_\_\_

If your credit union has any unused commitments, loans sold or swapped with recou	rse, or pending bond	claims, this
must be completed.		
	Amount	Acct. Code
Unused Commitments     A. Revolving Open-End Lines Secured by 1-4 Family Residential Properties		811
B. Credit Card Lines		812
C. Outstanding Letters of Credit		813
D. Commercial Real Estate, Construction and Land Development		814
E. Unsecured Share Draft Lines of Credit		815
F. Other Unused Commitments		816
Loans Sold or Swapped with Recourse     A. Total Dollar Amount of Loans Sold or Swapped with Recourse Year-to-Date		817
B. Total Principal Balance Outstanding of Loans Sold or Swapped with Recourse		819
3. Pending Bond Claims.		818

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## **INSTRUCTIONS FOR REPORTING REQUIREMENTS**

This form has been divided into two sections--a core section and a section of supplementary schedules. All credit unions must complete the core section, pages 1-5. Supplementary schedules A-G on pages 6-12, must be completed if they are applicable to your credit union:

Schedule	Reporting Requirement
A - Real Estate Loans	Complete this schedule if your credit union
	<ul> <li>has any real estate loans outstanding, or</li> </ul>
	has originated any real estate loans during the
	reporting period.
B - Member Business Loans	Complete this schedule if your credit union
	<ul> <li>has any member business loans outstanding, or</li> </ul>
	has originated any member business loans during
	the reporting period.
C - Investments	Complete this schedule if your credit union has
	investments other than:
	deposits in Corporate Credit Unions,
	deposits in Banks, S&Ls, Mutual Savings Banks,
	or
	OI .
	if any investments have a remaining maturity or
	repricing interval of more than 1 year.
D - Credit Union Service Organization (CUSO)	Complete this schedule for every CUSO that your credit
Information	union has either a loan to or an investment in.
E - Borrowings	ALL CREDIT UNIONS MUST COMPLETE QUESTIONS
	7 THROUGH 11 ON THIS SCHEDULE.
	Complete questions 1 through 6 on this schedule if your
	credit union has any borrowings:
	<ul> <li>promissory notes,</li> </ul>
	<ul> <li>reverse repurchase agreements,</li> </ul>
	<ul> <li>other notes and interest payable,</li> </ul>
	<ul> <li>subordinated CDCU debt, or</li> </ul>
	uninsured secondary capital.
F - Savings	Complete this schedule if your credit union has any
	type of share or deposit accounts other than
	Regular Shares     Share Drofts
C Off Palance Sheet Commitments and Contingent	Share Drafts.  Complete this school us if your gradit union has:
G - Off-Balance Sheet Commitments and Contingent Assets and Liabilities	Complete this schedule if your credit union has:  unused commitments
Assets and Fignillies	<ul> <li>loans sold or swapped with recourse</li> </ul>
	<ul> <li>loans sold of swapped with recourse</li> <li>pending bond claims</li> </ul>
	Pending bond daims

1. **Cash and Cash Equivalents.** Cash includes cash on hand, petty cash, and the change fund, etc. Cash equivalents include short-term, highly liquid investments with original maturities of 3 months or less. Examples include overnight accounts at a bank or corporate credit union, Fed Funds sold, and checking accounts.

### INVESTMENTS

- 2. **Trading Securities.** Report the amount of investments that were bought and are held principally for the purpose of selling in the near term. This account should reflect frequent buying and selling. Report these investments at fair value.
- 3. Available for Sale Securities. Report the amount of SFAS 115 investments that your credit union has classified as available for sale. Report these investments at fair value.
- 4. **Held-to-Maturity Securities.** Report the amount of investments that your credit union has the positive intent and ability to hold to maturity. Report these investments at amortized cost. Include all SFAS 115 investment that are not classified as either available for sale or trading. Do not report investments which are not subject to SFAS 115.
- 5. **Deposits in Commercial Banks, S&Ls, Savings Banks**. Report the amount of deposits in commercial banks, savings and loans institutions and savings banks. Do not include those short-term investments which are reported on line 1 as Cash and Cash Equivalents.
- Membership Capital at Corporate Credit Unions. Report the total of Membership Capital at a Corporate Credit Union as defined in Section 704.2 of the NCUA Rules and Regulations. The Membership Capital (MC) may also be called the Permanent Capital Base (PCB) or Permanent Capital Shares (PCS).
- 7. Paid-In Capital at Corporate Credit Unions. Report the total of Paid-In Capital at a Corporate Credit Union as defined in Section 704.2 of the NCUA Rules and Regulations.
- 8. All Other Investments in Corporate Credit Unions. Report the amount of all corporate credit union investments, excluding Membership Capital (MC) and Paid-In Capital of Corporate Credit Unions reported in lines 6 and 7. Do not report amounts reported as cash equivalents on line 1 above.
- 9. All Other Investments. Report the amount of all other investments not included in lines 2 8. Include loans to and investments in other natural person credit unions, CLF stock, CUSO investments, and any other investments not listed above. If an amount is reported for this line, you must complete Schedule C Investments on page 8. If this amount includes loans or investments to CUSOs, you must also complete Schedule D CUSO Information on page 9. NOTE: If your credit union wholly owns the CUSO or owns the majority of the CUSO (controlling interest), the CUSO should not be reported as an investment. Rather, the CUSO's books and records should be combined with your credit union's in accordance with generally accepted accounting principles. Complete Schedule D CUSO Information on page 9 regardless of the ownership interest.
- TOTAL INVESTMENTS. Sum of lines 2 9.

#### **LOANS & LEASES**

**Collateral Codes:** Loans are to be reported by collateral code. For example, if a new or used vehicle is secured by real estate, i.e., home equity loan, include it with real estate loans.

If a member business loan or business purpose loan is secured by real estate, it should be reported as a real estate loan. Otherwise, report business loans on the All Other Loans to Members line.

Interest Rates: Report loan interest rates being offered as of the reporting period for each loan category. Report the actual rate (i.e., 6.5% = 6.5). If more than one rate applies, report the most common rate in each category.

- 11. **Unsecured Credit Card Loans/Lines of Credit**. Include the rate, number, and dollar amount of outstanding credit card loans and lines of credit. Report only those which have an outstanding balance.
- 12. All Other Unsecured Loans/Lines of Credit (other than credit cards). Include the rate, number, and dollar amount of outstanding unsecured loans and lines of credit other than credit card loans.
- 13. New Vehicle Loans. Include the rate, number, and dollar amount of new vehicle loans where the new vehicle is pledged as security.
- 14. Used Vehicle Loans. Include the rate, number, and dollar amount of used vehicle loans where the used vehicle is pledged as security.
- 15. **Total 1st Mortgage Real Estate Loans/Lines of Credit.** Include the rate, number, and dollar amount of outstanding loans and lines of credit secured by a first lien on the property.
- 16. **Total Other Real Estate Loans/Lines of Credit.** Include the rate, number, and dollar amount of outstanding real property loans and lines of credit secured by an interest on the property other than a first lien. Typically, this would include home equity and second mortgage loans.

If your credit union has any real estate loans outstanding (i.e., if there is amount reported on lines 15 or 16) or if your credit union has originated any real estate loans during the reporting period, complete **Schedule A - Real Estate Loans/Lines of Credit (Outstanding Balances)** on page 6. If your credit union has any member business loans outstanding or has originated any member business loans during the reporting period, complete **Schedule B - Member Business Loans** on page 7.

- 17. Leases Receivable. Include the rate, number, and dollar amount of outstanding direct financing leases (credit union is lessor). Credit unions that lease personal property such as vehicles to members make direct financing leases.
- 18. **Total All Other Loans/Lines of Credit to Members**. Include the rate, number, and dollar amount of outstanding loans to members not already included in lines 11 18. Typically, this would include member business loans and business purpose loans not secured by real estate, share secured loans, agricultural loans, guaranteed loans, student loans, etc.
- 19. **All Other Loans (purchased or to non-members).** Include the rate, number, and dollar amount of outstanding loans to non-members and notes or contracts receivable resulting from the sale of assets acquired in the liquidation of loans. Loans related to repossessed collateral should be reported as "Other Assets" on line 26 below.
- TOTAL LOANS & LEASES. Sum of lines 11 19. Loans to other credit unions should be excluded from Total Loans and reported as an
  investment.
- 21. Allowance for Loan & Lease Losses. Amount set aside to absorb possible losses on loans and leases (excludes the Regular Reserve).

  OTHER ASSETS
- 22. Other Real Estate Owned. Includes real property acquired in any manner for debts previously contracted (for example, real estate acquired through foreclosure and real estate acquired by deed in lieu of foreclosure).
- 23. Land and Building. Land and building, less depreciation on building, if any.
- 24. **Other Fixed Assets.** All other fixed assets such as furniture and fixtures, and leasehold improvements, less related depreciation, if any. In addition, include *leased assets under capital lease* (credit union is lessee), less accumulated depreciation, if any. In this situation, your credit union is leasing assets and granted a lease from an outside entity.
- 25. NCUA Share Insurance Capitalization Deposit (NCUSIF). Enter the amount of the National Credit Union Share Insurance Fund deposit.
- 26. Other Assets. Include prepaid expenses, accounts receivable, accrued income on loans and investments, etc.
- 27. TOTAL ASSETS. Sum of all assets. This must also equal the sum of LIABILITIES, SHARES, AND EQUITY (line 41 on page 2).

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## STATEMENT OF FINANCIAL CONDITION AS OF DECEMBER 31, 1999

Credit Union Name:	t be comp		deral Charter/C all credit unic		te Number:	
ASSETS				<del></del>	Amount	Acct. Code
Cash and Cash Equivalents						730
<b>INVESTMENTS:</b> If any investments listed below have a remaining your credit union reports amounts for items 2, 3, 4, or 9, complet loans to Credit Union Service Organizations, complete <b>Schedule</b>	ing maturity of te <b>Schedule</b>	or repricing • <b>C - Inves</b>	g interval of more stments on page	than 1 ye		
2. Trading Securities						965
3. Available for Sale Securities						797E
4. Held-to-Maturity Securities						796E
5. Deposits in Commercial Banks, S&Ls, Savings Banks	8					744C
6. Membership Capital at Corporate Credit Unions						769A
7. Paid-In Capital at Corporate Credit Unions						769B
8. All Other Investments in Corporate Credit Unions						652C
9. All Other Investments						767
10. TOTAL INVESTMENTS (Sum of items 2-9)						799
<b>LOANS &amp; LEASES:</b> If your credit union has any real estate to complete <b>Schedule A - Real Estate Loans</b> on page 6. If your member business loans during the reporting period, complete <b>Schedule A</b> - Real Estate Loans	our credit un	nion has a	ny member busir	ness loans	s outstanding or has orig	
	Interest Rate	Acct. Code	Number of Loans	Acct.	Amount	Acct. Code
11. Unsecured Credit Card Loans/Lines of Credit	Nate	521	Loans	993	Amount	396
12. All Other Unsecured Loans/Lines of Credit		522		994		397
13. New Vehicle Loans		523		958		385
14. Used Vehicle Loans		524		968		370
15. Total 1st Mortgage Real Estate Loans/Lines of		563		959		703
Credit						
16. Total Other Real Estate Loans/Lines of Credit		562		960		386
17. Leases Receivable		565		954		002
18. Total All Other Loans/Lines of Credit to Members		595		963		698
19. All Other Loans (Purchased or to non-members)		596		964		001
20. TOTAL LOANS & LEASES (Sum of items 11-19)				025A		025B
21. Less: Allowance for Loan & Lease Losses					( )	719
OTHER ASSETS:					Amount	Acct. Code
22. Other Real Estate Owned						798
23. Land and Building						007
24. Other Fixed Assets						008
25. NCUA Share Insurance Capitalization Deposit						794
26. Other Assets						009
<b>27. TOTAL ASSETS</b> (Sum of items 1, 10, 20, 21, and 22-	26) (Must e	qual line	41 on page 2).			010

OMB No. 3133-0004

#### LIABILITIES

- 28. **Total Borrowings**. Obligations owed to other individuals and/or entities (including, but not limited to, promissory notes, reverse repurchase agreements, notes payable, interest payable, interest payable, and subordinated CDCU debt). If an amount is reported for this item, you must complete **Schedule E Borrowings**, page 10.
- Accrued Dividends/Interest Payable on Shares/Deposits. Accrued dividends and interest declared but not yet distributed.
- 30. Accounts Payable and Other Liabilities. Other liabilities not listed above (including, but not limited to, taxes payable, undistributed payroll deductions, draft clearings and unposted suspense items).

## SHARES/DEPOSITS

**Dividend/Interest Rates**: Report the rate paid on these credit union share accounts as of the last day of the reporting period. Input the actual rate (i.e. 6.5% = 6.5). In situations where more than one rate applies, use the most common rate.

- 31. Share Drafts. Report the rate, number and dollar amount of credit union share drafts.
- 32. Regular Shares. Report the rate, number and dollar amount of credit union regular shares, including club accounts.
- 33. All Other Shares and Deposits. Report the number and dollar amount of all other share/deposit accounts. Include money market shares, share certificates, IRA/KEOGH accounts, non-member deposits, and any other types of savings accounts not listed above. If an amount is reported for this item, you must complete Schedule F Savings, on page 11.
- 34. TOTAL SHARES AND DEPOSITS. Sum of items 31 33.

#### **EQUITY**

- 35. **Regular Reserves**. Statutory reserves as required by NCUA. The amount reported here should not include the Allowance for Loan Losses account.
- 36. Appropriation for Non-Conforming Investments (SCU ONLY). Reserves set aside from Undivided Earnings to cover the excess of Book Value over Fair Value for investments not authorized by NCUA. Required in accordance with NCUA Rules and Regulations Part 741.3(a)(3). This account is only necessary for reporting reserves for non-SFAS 115 investments and SFAS 115 investments classified as Held to Maturity.
- 37. Accumulated Unrealized Gains (Losses) on Available for Sale Securities. Report unrealized and unrecognized gains and losses (net) on securities that are classified as available for sale.
- 38. Other Reserves. Reserves as established by the credit union's board of directors for contingencies and/or additional losses.
- 39. Undivided Earnings. Represents the accumulated surplus net income remaining after the books have been closed.
- 40. **Net Income**. Sum remaining after all expenses have been met or deducted prior to being transferred to the Undivided Earnings account. Do not report net income which has been closed to Undivided Earnings.
- 41. TOTAL LIABILITIES, SHARES AND EQUITY. Sum of all liabilities, shares and equity. Must equal line 27 on page 1.

If the credit union has any unused commitments, loans sold or swapped with recourse, or pending bond claims, complete Schedule G - Off-Balance Sheet Commitments and Contingent Assets and Liabilities on page 12.

## **NCUA INSURED SAVINGS COMPUTATION**

- A. Uninsured Member Shares and Deposits. Report only the amount over \$100,000 in any member's account.
- B. **Uninsured Nonmember Shares and Deposits**. Report the total amount of uninsured nonmember shares and deposits (those amounts over \$100,000 in any insured nonmember's account, and those amounts held in nonmember accounts which are not eligible for insurance by the National Credit Union Administration--not applicable in all states).
- C. Total Uninsured Shares and Deposits. Must equal the sum of lines A and B.
- D. Total Insured Shares and Deposits. Must equal line 34 less line C.

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# **LIABILITIES, SHARES AND EQUITY**

Credit Union Name:\_\_\_\_\_\_Federal Charter/Certificate Number:\_\_\_\_\_

This page m	ust be comp	oleted by	all credit uni	ons.		
LIABILITIES:					Amount	Acct. Code
28. Total Borrowings (Complete Schedule E - Borrow	vings, page 10	))				860C
29. Accrued Dividends & Interest Payable on Shares &	Deposits					820A
30. Accounts Payable and Other Liabilities						825
SHARES/DEPOSITS: If the credit union offers shares of Savings, page 11.	or deposits ot	her than l	Regular Shares	and Share	Orafts, complete <b>S</b> o	chedule F -
	Dividend	Acct.	Number of	Acct.	Amount	Acct.
31. Share Drafts	Rate	Code	Accounts	Code	Amount	Code
		553		452		902
32. Regular Shares		552		454		657
33. All Other Shares and Deposits				465		919
34. TOTAL SHARES AND DEPOSITS (Sum of items 3	1 - 33)			460		018
EQUITY:					Amount	Acct. Code
35. Regular Reserves					Amount	931
36. Appropriation for Non-Conforming Investments (S						668
37. Accumulated Unrealized Gains (Losses) on <i>Avail</i> Comprehensive Income	lable for Sale	Securities	s and Other			945
38. Other Reserves						658
39. Undivided Earnings						940
40. Net Income (unless this amount is already included	d in item 39)					602
41. TOTAL LIABILITIES, SHARES AND EQUITY (Sum in	tems 28-30 a	nd 34-40)	(Must equal lin	e 27)		014
If the credit union has any unused commitments, los Schedule G - Off-Balance Sheet Commitments and G					ond claims, comp	lete
NCUA IN	NSURED SAVI	INGS CON	IPUTATION			
Share and deposit amounts up to \$100,000 per account are the case of low-income designated credit unions), other cred						
					AMOUNT	Acct. Code
A. Uninsured Member Shares and Deposits over \$100,000 in	n any Member's	s Account.				065
B. Uninsured Nonmember Shares and Deposits over \$100,00	00 in any Nonm	nember Acc	count			067
C. TOTAL UNINSURED SHARES AND DEPOSITS (A+B)						068
D. TOTAL INSURED SHARES AND DEPOSITS (item 34 less	·					069
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#### **INTEREST INCOME**

- 1. Interest on Loans. Income earned from interest on loans and recognition of deferred loan fees and costs.
- Interest Refunded. Loan interest income refunded to borrowers.
- 3. **Income from Investments (Including Interest, Dividends and CUSO Income).** Interest and dividends earned from all investments. Include income earned on "cash equivalents" reported on page 1, line 1, and unconsolidated CUSO income. Do not include any realized or unrealized gains/losses from trading securities. Do not include gains or losses resulting from the sale of investments. See lines 4 and 14.
- 4. **Trading Profits and Losses**. Report gains and losses on trading accounts both from the sale of trading securities and from unrealized holding gains and losses. Do not include gain (loss) from sale of any investments except those which are held for trading. See line 14.
- 5. TOTAL INTEREST INCOME. Sum of lines 1 4.

#### **INTEREST EXPENSE**

- 6. Dividends on Shares. Dividend expense incurred for all classes of shares year-to-date.
- 7. Interest on Deposits. This question is for state chartered credit unions only. Interest on all deposits year-to-date.
- 8. **Interest on Borrowed Money**. Interest cost for borrowed money from all sources including certificates of indebtedness. Low-income designated credit unions should include interest costs associated with secondary capital accounts.
- 9. TOTAL INTEREST EXPENSE. Sum of lines 6 8.
- 10. Provision for Loan & Lease Losses. Expense recorded to maintain the Allowance for Loan & Lease Losses account.
- 11. **NET INTEREST INCOME AFTER PROVISION FOR LOAN & LEASE LOSSES**. Amount on line 5 less amount on line 9 less amount on line 10.

### **NON-INTEREST INCOME**

- 12. **Fee Income.** Fees charged to members for services (i.e., overdraft fees, ATM fees, credit card fees, etc.).
- 13. **Other Operating Income**. Operating income other than the types designated in lines 1 4 and line 12. Include dividends from the NCUSIF and income or loss derived from selling real estate loans on the secondary market.
- 14. **Gain (Loss) on Investments**. Use this account to report the resulting gain (loss) from the sale or disposition of all investments except trading accounts (line 4). In addition, use this account to report declines in fair value that are other than temporary for securities classified as either available for sale or held-to-maturity.
- Gain (Loss) on Disposition of Fixed Assets. Income or expense resulting from the sale or other disposition of fixed assets.
- 16. Other Non-Operating Income (Expense). Miscellaneous non-operating income or expense. Should include such items as gifts or donations received except in the case of a donated fixed asset of material value which would be recorded as donated equity.
- 17. TOTAL NON-INTEREST INCOME Sum of lines 12 16.

### **NON-INTEREST EXPENSE**

- 18. **Employee Compensation and Benefits**. Salaries, reimbursement to sponsor when credit union employees are on the sponsor's payroll, benefits, pension plan costs, and employer's taxes.
- 19. **Travel and Conference Expense**. Authorized expenses incurred by officers, directors, and employees for travel, attendance at conferences and other meetings.
- 20. **Office Occupancy Expense**. Expenses related to occupying an office including rent, utilities, depreciation, taxes, amortization of leasehold improvements.
- 21. **Office Operations Expense**. Expenses related to the operation of an office including communications, stationery and supplies, liability insurance, furniture rental and/or maintenance, depreciation, bank charges, in-house EDP cost, etc.
- 22. Educational and Promotional Expense. Advertising, publicity, and promotions.
- 23. **Loan Servicing Expense**. Collection expenses, recording fees, credit reports, credit card program expenses, loan servicing fees.
- 24. **Professional and Outside Services**. Legal fees, audit fees, accounting services, consulting fees, and outside EDP servicing.
- 25. **Member Insurance**. Life savings, borrower's protection, share insurance.
- 26. **Operating Fees.** Annual operating/supervision fee assessed by NCUA or the state supervisory authority.
- 27. **Miscellaneous Operating Expenses**. Expenses not covered by lines 18 26, including cash over and short, annual meeting expenses, association dues, etc.
- 28. **TOTAL NON-INTEREST EXPENSE**. Sum of all operating expenses, lines 18 27.
- 29. **NET INCOME (LOSS).** Net Interest Income after Provision for Loan and Lease Losses (line 11) plus Non-Interest Income (line 17) less Total Non-Interest Expense (line 28).

### **RESERVE TRANSFERS**

- 30. **Required Transfer to Regular Reserves (Gross).** Income earned year-to-date which was transferred to the Regular Reserve account, excluding adjustments for the Provision for Loan and Lease Losses expense and voluntary transfers.
- 31. **Additional (Voluntary) Transfers to the Regular Reserves**. Income earned during the current period which was transferred to the Regular Reserve account in excess of regulatory reserve requirements.

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## **INCOME AND EXPENSE**

Credit Union Name:\_\_\_ \_Federal Charter/Certificate Number:\_\_\_\_\_

This page must be completed by all credit unions.

INTEREST INCOME: JANUARY 1, 1999 TO DECEMBER 31, 1999	Amount	Acct. Code
Interest on Loans (Gross-before interest refunds)		110
2. (Less) Interest Refunded		119
Income from Investments (Including Interest, Dividends and CUSO Income)		120
4. Trading Profits and Losses (Realized and Unrealized Gains/Losses)		124
5. TOTAL INTEREST INCOME (Sum of items 1 - 4)		115
INTEREST EXPENSE: JANUARY 1, 1999 TO DECEMBER 31, 1999		
6. Dividends on Shares (Includes dividends earned during current period)		380
7. Interest on Deposits (Total interest expense for deposit accounts) (SCU ONLY)		381
8. Interest on Borrowed Money		340
9. TOTAL INTEREST EXPENSE (Sum of items 6 -8 ).		350
10. Provision for Loan & Lease Losses		300
11. NET INTEREST INCOME AFTER PROVISION FOR LOAN & LEASE LOSSES (Item 5 less item 9 less item 10)		116
NON-INTEREST INCOME: JANUARY 1, 1999 TO DECEMBER 31, 1999		110
12. Fee Income		131
13. Other Operating Income		659
14. Gain (Loss) on Investments (DO NOT include Gain or Loss on Trading Securities)		420
15. Gain (Loss) on Disposition of Fixed Assets		430
16. Other Non-Operating Income (Expense)		440
17. TOTAL NON-INTEREST INCOME (Sum of items 12-16)		117
NON-INTEREST EXPENSE: JANUARY 1, 1999 TO DECEMBER 31, 1999		117
18. Employee Compensation and Benefits		210
19. Travel and Conference Expense.		230
20. Office Occupancy Expense		250
21. Office Operations Expense		260
22. Educational and Promotional Expense		270
23. Loan Servicing Expense		280
24. Professional and Outside Services		290
25. Member Insurance		310
26. Operating Fees (Examination and /or supervision fees)		320
27. Miscellaneous Operating Expenses		360
28. TOTAL NON-INTEREST EXPENSE (Sum of items 18-27)		671
29. NET INCOME (LOSS) (line 11 plus line 17 less line 28)		661A
RESERVE TRANSFERS: JANUARY 1, 1999 TO DECEMBER 31, 1999		00171
30. Required Transfer to Regular Reserves (Gross)		393
31. Additional (Voluntary) Transfers to the Regular Reserves		391
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#### LOAN INFORMATION

#### **DELINQUENT LOANS AND LEASES**

- 1.-4. **All Delinquent Loans and Leases**. Report the number and dollar amount of **all** delinquent loans (including credit card loans) and leases by categories.
- 5.-8. **Delinquent Credit Card Loans**. Report the number and dollar amount of delinquent credit card loans by categories.

### **MISCELLANEOUS LOAN INFORMATION**

- Loans Purchased from Other Financial Institutions. Report the number and dollar amount of loans purchased by your
  credit union for which it has full title, year-to-date. (Seller has assigned the note and supporting documents to your credit
  union.)
- 10. Loans Outstanding to Credit Union Officials. Report the number and dollar amount of loans to credit union officials, including the board of directors, committee members and senior executive staff. The dollar amount should be the total outstanding loan balances as of the current report date.
- 11. Loans Granted Year-to-Date. Report the number and dollar amount of loans granted year-to-date. Include all loans of all types granted (including real estate loans sold on the secondary market). Each line of credit should be counted as a single loan granted if one or more advances were made on that line year-to-date. For all other loans, report each new loan or refinanced loan as a loan granted. The dollar amount should include all new advances and all balances which were refinanced.
- 12. **Total Amount of All Loans Charged Off Year-to-Date**. Report the dollar amount of **all** loans charged off year-to-date (including credit card loans).
- 13. **Total Amount of All Recoveries on Charged-Off Loans Year-to-Date**. Report the dollar amount of **all** loan recoveries made year-to-date (including credit card loans).
- 14. Total Amount of Credit Card Loans Charged Off Year-to-Date. Report the dollar amount of credit card loans charged off year-to-date
- 15. **Total Amount of Recoveries on Credit Card Loans Charged Off Year-to-Date.** Report the dollar amount of credit card loan recoveries made year-to-date.
- 16. Total Amount of Loans Charged Off due to Bankruptcy, Year-to-Date. Report the dollar amount of loans charged off due to bankruptcy, year-to-date. Include both Chapter 7 and Chapter 13 Bankruptcy Loan Charge-offs. Do not include recoveries.
- 17a.b. **Number of Members Filing Chapter 7 and Chapter 13 Bankruptcy Year-to-Date**. Provide the number of members who have loans in your credit union and have filed for Chapter 7 and Chapter 13 Bankruptcy year-to-date.
  - 18. **Dollar Amount of Outstanding Loans Subject to Bankruptcies**. Provide the dollar amount of the total outstanding loan balances of those members who have filed for bankruptcy identified in items 17a and 17b. Do not include loans which have already been charged off. Do not include loans if they have been reaffirmed.

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## **LOAN INFORMATION**

Credit Union Name:	Federal Charter/Certificate Number:

## This page must be completed by all credit unions.

ALL DELINQUENT LOANS (INCLUDING CREDIT CARDS) AND LEASES AS OF DECEMBER 31, 1999

	Number	Acct. Code	Amount	Acct. Code
1. 2 to less than 6 months delinquent		021A		021B
2. 6 to less than 12 months delinquent		022A		022B
3. 12 months and over delinquent		023A		023B
4. TOTAL DELINQUENT LOANS & LEASES		041A		041B

DELINQUENT CREDIT CARD LOANS AS OF DECEMBER 31, 1999

		Acct.		Acct.
	Number	Code	Amount	Code
5. 2 to less than 6 months delinquent		026A		026B
6. 6 to less than 12 months delinquent		027A		027B
7. 12 months and over delinquent		028A		028B
8. TOTAL DELINQUENT CREDIT CARD LOANS		045A		045B

## **MISCELLANEOUS LOAN INFORMATION**

MICOLLEANEOUG LOAN IN ONMATION		T .			
	Number	Acct. Code	Amount	Acct. Code	
9. Loans Purchased from Other Financial		614		615	
Institutions					
10. Loans Outstanding to Credit Union Officials		995		956	
11. Loans Granted Year-to-Date		031A		031B	
12. Total Amount of All Loans Charged Off Year-to-Date				550	
13. Total Amount of All Recoveries on Charged-Off Loans Year-to-Date					
14. Total Amount of Credit Card Loans Charged Off Year-to	o-Date			680	
15. Total Amount of Recoveries on Credit Card Loans Cha	•	ate		681	
16. Total Amount of All Loans Charged Off due to Bankruptcy, Year-to-Date (Include both Chapter 7 and Chapter 13 Bankruptcy Loan Charge-offs)					
17. Number of members with loans in your credit union who have filed for:  a. Chapter 7 Bankruptcy Year-to-Date					
b. Chapter 13 Bankruptcy Year-to-Date				082	
18. Total of outstanding loan balances subject to bankrup and	tcies identified in it	em 17a.		971	
17b. (Do not include loans charged off or reaffirmed.).					

#### **MISCELLANEOUS INFORMATION**

- 1. **Most Recent Audit.** Select the number which corresponds to the best description of the last audit performed of your credit union's records. You must provide the effective date of this audit using a MM/YYYY format (i.e., 06/1998).
- Most Recent Verification of Members' Accounts. You must indicate the effective date of the most recent Supervisory Committee verification of Members' accounts using a MM/YYYY format (i.e., 06/1998).
- 3. **System for Share and Loan Records**. Select the number which corresponds to the best description of the system your credit union uses to maintain its share and loan records.
- 4. Name of Information Processing Vendor (Share and Loan Records) If applicable, provide the name of your credit union's primary share and loan information processing vendor
- 5. Excess Deposit Insurance. If your credit union has share and/or deposit insurance coverage in addition to the coverage provided by the National Credit Union Share Insurance Fund, answer this question "yes." If yes, provide the name of the insuring company and the total dollar amount of shares and/or deposits insured by this company. DO NOT include Life Saving and Borrowers' Protection Insurance. DO NOT include Surety Bond Coverage.
- 6. **Internet E-Mail Address:** If your credit union has an Internet e-mail (electronic mail) address, please provide it (e.g., XCU@IX.NETCOM.COM). Do not report employee e-mail addresses.
- 7. **World Wide Website Address:** If your credit union has a World Wide Website address, please provide it. Please do not include "http://" as part of your entry. If your credit union does not have a website, skip to question 11.
- 8. **World Wide Website:** If your credit union's website is interactive, please answer "yes." For example, does the website allow users to conduct transactions, such as transferring money, paying bills, making loan payments, etc.?
- 9. **World Wide Website Maintenance Vendor:** If your credit union has a website, please provide the name of the vendor used to maintain the website (i.e., create and/or update the site's design and content).
- 10. **World Wide Website Host Vendor:** If your credit union has a website, please provide the name of the vendor used to host the website (i.e., physically maintains the web server which runs the website).
- 11. **Number of Current Members**. Report the number of credit union members. Report the actual number of members, not the number of accounts.
- 12. **Number of Potential Members**. Report the number of potential credit union members. Include current members in this estimate. The estimate of potential members must be reasonable and supportable.
- 13a.b. Number of Credit Union Employees. Report the number of full-time and part-time employees of your credit union.

Public reporting burden of this collection of information is estimated to average 8.0 hours per response, including the time for reviewing instructions, searching existing data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspects of this collection of information, including suggestions for reducing this burden to:

and to:

National Credit Union Administration Office of Administration 1775 Duke Street Alexandria, VA 22314-3428

Office of Management and Budget Paperwork Reduction Project (3133-0004)

Washington, DC 20503

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# **MISCELLANEOUS INFORMATION**

This page must be completed by all credit unions.

									Acct. Code
1.	Indicate in the box at the right the number of	-		rizes the last	audit pe	rforme	d		
	of your credit union's records	2=CPA Audit withou 5=Outside Accounta CPA or League)	t Opinion	3=CPA Opi	nion Au	dit			062
	Effective date of last audit								063
	Effective date of last addit				Mont	<u> </u>	Year		000
2.	Effective date of the most recent Supervisory	Committee verification	n of Members' acc	ounts	Mont	h	Year		603
3.	Indicate in the box at the right the number of credit union uses to maintain its share and loa 1=Manual System (No Automation) 4=CU Developed In-House System				the			u	076
4.	Indicate in the box below the name of your p		information proce	ssing vendor.					
5.	Does your credit union maintain share/depos (Do not include Life Saving and Borrowers' P	•			YES	N	0		875
	If so, indicate the name of the insurance comp	pany							876
	Dollar amount of shares and/or deposits insu	red by the company n	amed above						877
6.	If your credit union has an Internet e-mail ad provide it in the box to the right	· ·							890
7.	If your credit union has a world wide website provide it in the box to the right.								891
8.	If your credit union has a World Wide Websit	e. is the website intera	active? (See instru	ctions.)	. YES	N	0		892
	If your credit union has a World Wide Websit								
10	provide the name of the vendor used to main. If your credit union has a World Wide Websi	ite, please							893
	provide the name of the vendor used to host	the website.							894
11	. Number of current members (not number of a	accounts)							083
	Number of potential members	:							084
	a. Full-Time (26 hours or more)								564A
	b. Part-Time (25 hours or less per week)								564B
Cr	edit Union Name:		Federal Charter/	Certificate Nu	mber: _				
Те	lephone No.: Fax No	.:	Office H	ours:					
PF	REPARED BY (signature):			Date	ə:				
	ERTIFIED CORRECT BY (signature):ease print:								
Ple	Manager/CEO (The person respense print	ponsible for the day to	day operations of	your credit un	ion)				

President of the Board (Chairperson)

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# SCHEDULE A REAL ESTATE LOANS/LINES OF CREDIT (OUTSTANDING BALANCES)

The real estate loans and lines of credit referred to on this schedule are limited to those made to members only. Do not include real estate loans that have been purchased by your credit union.

#### REAL ESTATE LOANS AND LINES OF CREDIT

**Real Estate Loans/Lines of Credit**. For each type loan/line of credit listed, provide the number of loans/lines of credit outstanding, the dollar amount of loans/lines of credit outstanding, the number of loans/lines of credit granted year-to-date and the dollar amount of loans/lines of credit granted year-to-date. The number of loans/lines outstanding should **not** include those with no balance. The number and dollar amount of loans/lines of credit granted should include any real estate loans sold on the secondary market along with loans held in the current loan portfolio.

- 1.A. **First Mortgage Fixed Rate**. Report information for loans listed on page 1, line 15 that are fixed rate and secured by a first lien. Do not include second trust loans. Balloon loans that are fixed rate and secured by a first lien should also be reported here.
- 1.B. **First Mortgage Adjustable Rate**. Report loans listed on page 1, line 15 that are secured by a first lien and have contracts which call for the periodic adjustment of the interest rate charged. Do not include second trust loans.

For the number and dollar amount of loans outstanding, the sum of lines 1.A. and 1.B. must equal the amount reported on page 1, line 15.

- 2.A. Other Real Estate Closed-End Fixed Rate. Report loans listed on page 1, line 16 that have a set interest rate until maturity. Typically, this would include second trust loans.
- 2.B. Closed-End Adjustable Rate. Report loans listed on page 1, line 16 that are not eligible for additional advances and have a contract which calls for the periodic adjustment of the interest rate charged.
- 2.C. **Open-End Adjustable Rate/Home Equity Loans**. Report loans listed on page 1, line 16 which are eligible for additional advances and have a contract which calls for the periodic adjustment of the interest rate charged.
- 2.D. Other. Report any real estate secured loan not already included in lines 1.A.-2.C.. (Example: open-end fixed rate loans.)

For the number and dollar amount of loans outstanding, the sum of lines 2.A., 2.B. and 2C. must equal the amount report on page 1, line 16.

3. **TOTALS (each column).** Sum of lines 1.A.-2.D. The total number and amount of outstanding loans listed in columns 1 and 2 should agree with the sum of the amounts reported on page 1, lines 15 and 16.

#### DELINQUENT REAL ESTATE LOANS

- 4.A.-4.D. **First Mortgage**. Report the dollar amount of fixed rate first mortgage real estate loans/lines of credit that are delinquent and the dollar amount of adjustable rate first mortgage real estate loans/lines of credit that are delinquent.
  - 4.E. TOTAL. Sum of items 4.A.-4.D.
- 5.A.-5.D. **Other Real Estate**. Report the dollar amount of fixed rate real estate loans/lines of credit that are not first mortgages which are delinquent, and the dollar amount of adjustable rate real estate loans/lines of credit that are not first mortgages which are delinquent.
  - 5.E. TOTAL. Sum of items 5.A.-5.D.

## REAL ESTATE LOANS/LINES OF CREDIT CHARGE-OFFS AND RECOVERIES

- 6. **First Mortgage**. Report the dollar amount of real estate loans/lines of credit secured by a first lien charged off year-to-date.
- 7. **Other Real Estate**. Report the dollar amount of real estate loans/lines of credit not secured by a first lien that were charged off year-to-date.

#### MISCELLANEOUS REAL ESTATE LOANS/LINES OF CREDIT INFORMATION

- 8. **Allowance for Losses on Real Estate Loans** (optional). Estimate, if necessary, the dollar amount of the allowance for loan losses account that is reserved for unrealized real estate loan losses.
- Amount of Real Estate Loans included in line 3 above that is collateral for a loan that meets the definition of a Member Business Loan. Report the dollar amount of all member business loans which are secured by real estate.
- 10. **Total Amount of all first Mortgage Loans Sold in the Secondary Market Year-to-Date**. Total amount of all first mortgage real estate loans which have been sold in the secondary market, to other credit unions, to private investors, etc.
- 11. **Total Amount of All Real Estate Loans Outstanding that will contractually refinance, reprice, or mature within 3 years.** Report all adjustable rate real estate loans, that according to contractual agreements, will reprice or mature within the next 3 years and all fixed rate real estate loans, that according to contractual agreements, will mature within the next 3 years. Also include real estate backed balloon loans, that according to contractual agreements, are due within the next 3 years.

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## **WORKING COPY**

# SCHEDULE A - REAL ESTATE LOANS/LINES OF CREDIT (OUTSTANDING BALANCES)

Credit Union Name:\_\_\_\_\_\_Federal Charter/Certificate Number:\_\_\_\_\_
Complete this schedule if your credit union has any real estate loans outstanding or has originated any real estate loans during

the reporting period. If there is an amount reported on page 1, lines 15 or 16, this schedule must be completed.

REAL ESTATE LOANS AND LINES OF CREDIT	Number of Loans Outstanding	Acct. Code	Amount of Loans Outstanding	Acct. Code	Number of Loa Granted Year-to Dat	Acct.	Amount of Loans Granted Year-to-Date	Acct. Code
1. First Mortgage		070	<u> </u>	<b>-</b> 0.4		000		700
A. Fixed Rate		972		704		982		720
B. Adjustable Rate		973		705		983		721
2. Other Real Estate								
A. Closed End Fixed Rate		974		706		984		722
B. Closed-End		075		707		005		700
Adjustable Rate C. Open-End Adjustable		975		707		985		723
Rate/Home Equity		976		708		986		724
D. Other		977		709		987		725
3. TOTALS (each column) .		978		710		988		726
DELINQUENT REAL ES			Amour Fixed Ra		Acct. Code		Amount Istable Rate	Acct. Code
4. Amount of First Mortgage	•	99	TIXOUTT			Aujo	Stable Itale	+
A. 1 to less than 2 months					751			771
B. 2 to less than 6 months	delinquent				752			772
C. 6 to less than 12 months	s delinquent				753			773
D. 12 months or more delir	nquent				754			774
E. TOTAL (Sum of item 4, A	<u>-</u>				713			714
<ol><li>Amount of Other Real Esta</li><li>A. 1 to less than 2 months</li></ol>					755			775
B. 2 to less than 6 months	delinquent				756			776
C. 6 to less than 12 months	s delinquent				757			777
D. 12 months or more delir	nquent				758			778
E. TOTAL (Sum of item 5, A	A+B+C+D)				715			716
REAL ESTATE LOANS	// INES OF OPE	OIT I			Acct.			Acct.
CHARGE-OFFS ANI		ווכ	Charged Off Yea	ar-to-Da		Recover	ed Year-to-Date	Code
6. Amount of First Mortgage I	Loans/LOC				548			607
7. Amount of Other Real Esta	ate Loans/LOC				549			608 Acct.
MISCELLANEOUS REA	AL ESTATE LOA	NS/LIN	ES OF CREDIT I	NFORM	MATION		Amount	Code
8. Allowance for Losses on A					<u> </u>			731
9. Amount of Real Estate Lo meets the definition of a M	lember Business L	oan						718
10. Total Amount of All First   year-to-date								736
11. Total Amount of All Real reprice or mature within 3 y		_		ally refir	nance,			712

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# SCHEDULE B MEMBER BUSINESS LOANS

This report should include information concerning member business loans as defined by Part 723 of the NCUA Rules and Regulations. A member business loan generally includes any loan, line of credit, or letter of credit where the borrower uses the proceeds for commercial, corporate or other business investment property or venture, or agricultural purposes. However, loans which meet one or more of the following exceptions are not member business loans:

- A loan fully secured by a lien on a 1- to 4-family dwelling that is the member's primary residence;
- A loan fully secured by shares in the credit union or deposits in other financial institutions:
- Loan(s) to a member or an associated member which, when added together, are equal to or less than \$50,000; or
- A loan where a federal or state agency (or its political subdivision) fully insures repayment, or fully guarantees repayment, or provides an advance commitment to purchase in full.

Note that the \$50,000 threshold is based on the <u>original</u> loan amount, not the outstanding balance.

For each type of member business loan listed, provide the number of loans outstanding, the dollar amount of loans outstanding, the number of loans granted year-to-date, and the amount of loans granted year-to-date.

#### **MEMBER BUSINESS LOANS (MBLs)**

- 1. **Agricultural Related Loans**. Report the number and dollar amount of any member business loan made for the purpose of agriculture or farm related equipment, land, seed, fertilizer, services and similar purpose. This includes both operating and capital loans.
- 2. All Other MBLs. Report all member business loans which are not for agriculture or farm related purposes.
- 3. TOTAL. sum of lines 1 and 2.

#### **DELINQUENT MEMBER BUSINESS LOANS**

- 4.A.-4.D. Agricultural Loans. Report the dollar amount of delinquent agricultural member business loans.
  - 4.E. **TOTAL**. Sum of items 4.A.-4.D.
- 5.A.-5.D. **All Other Member Business Loans**. Report the dollar amount of delinquent member business loans, other than those which were agricultural in purpose.
  - 5.E. TOTAL. Sum of items 5.A.-5.D.

## MEMBER BUSINESS LOAN CHARGE-OFFS AND RECOVERIES

- 6. **Member Business Agricultural Loans**. Report the dollar amount of member business agricultural loans charged off and recovered year-to-date.
- 7. **All Other Member Business Loans**. Report the dollar amount of member business loans, other than those which were agricultural in purpose, charged off and recovered year-to-date.

## MISCELLANEOUS MEMBER BUSINESS LOAN INFORMATION

- 8. Allowance for Loan Losses. Report the dollar amount of the allowance for loan losses account that is reserved for member business loans.
- 9. **Aggregate of All Concentrations of Credit for Member Business Loans**. Report the aggregate dollar amount of all loans made to any member or group of associated members whose business loans exceed 15% of your credit union's reserves (less the allowance for loan losses account), or \$100,000, whichever is greater.
- 10. Construction or Development Member Business Loans. Report the dollar amount of member business loans disbursed for the purpose of acquisition of property or rights to property. This includes land or structure loans made with the intent of conversion into an income producing property such as residential housing for rental or sale, commercial or industrial use, or similar use.

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# **SCHEDULE B - MEMBER BUSINESS LOANS**

Credit Union Name:	Credit Union Name:Federal Charter/Certificate Number:								
Complete this schedule if y loans during the reporting p		nas any	member business	s loans (	outstandin	g or ha	as origi	nated any membel	business
Date: 1999									
MEMBER BUSINESS LOANS (MBLs)	Number of Loans Outstanding	Acct.	Amount of Loans Outstanding	Acct.	Number of Grante Year-to I	ed	Acct.	Amount of Loans Granted Year-to-Date	Acct.
1.Agricultural Related		Code	Outstanding	Code	rear-to t	Jale	Code	rear-to-Date	Code
Loans		961		042			099		463
2. All Other MBLs		962		387			399		389
3. TOTALS (each column).		900		400			090		475
DEI	INQUENT MEMI	BER BU	JSINESS LOANS						Acct.
4. A swist like well Delete dil son	_							Amount	Code
Agricultural Related Loan     A. 1 to less than 2 months of									125A
B. 2 to less than 6 months of	delinquent								125B
C. 6 to less than 12 months	delinquent								125C
D. 12 months or more delin	quent								125D
E. TOTAL (Sum of item 4, A 5. All Other Member Busine	•								125E
A. 1 to less than 2 months of	lelinquent								126A
B. 2 to less than 6 months of	delinquent								126B
C. 6 to less than 12 months	delinquent								126C
D. 12 months or more delin	quent								126D
E. TOTAL (Sum of item 5, A	\+B+C+D)								126E
	USINESS LOAN AND RECOVER	IES	Charged	Amoun Off Yea	t ar-to-Date	Acct. Code	Recov	Amount vered Year-to-Date	Acct. Code
6. Amount of Member Busine	ess Agricultural Lo	ans				132			134
7. Amount of All Other Memb	per Business Loan	s				133			135
MISCELLAN	EOUS MEMBER	BUSINI	ESS LOAN INFO	RMATIO	ON			Amount	Acct. Code
8. Allowance for Losses on N	lember Business L	oans							140
9. Aggregate of All Concentr	ations of Credit for	Membe	r Business Loans.						142
10. Construction or Developn	nent Member Busir	ness Loa	ans						143

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#### **TYPES OF INVESTMENTS**

Report the value of all investments by type. SFAS 115 investments are to be reported as follows: Report the value of *held-to-maturity* investments at amortized cost. Report the value of *available-for-sale* and *trading* investments at fair value. Report non-SFAS 115 investments consistent with generally accepted accounting principles.

- . Sum of lines 5, 6, 7, and 8 from page 1. Provide the sum of deposits in commercial banks, S&Ls, mutual savings banks, and corporate credit unions.
- 2. **U.S. Government Obligations**. Report the amount of investments in U.S. Government Obligations, including U.S. Treasury Bills, Notes, Bonds, Zero Coupon Bonds and Strips, etc.
- 3. Federal Agency Securities. Report the amount of investments in Federal Agency Securities including Ginnie Maes, Fannie Maes, Freddie Macs and CMOs. etc.
- 4. **Mutual Funds & Common Trust Investments**. Report the amount of investments in mutual funds and common trust investments. Mutual funds have a Net Asset Value ("NAV"). Common trust investments include the Government Securities Program (GSP) and NIFCU\$.
- 5. Credit Unions Deposits in and Loans to. Report the amount of loans to and investments in other credit unions, other than corporate credit unions.
- 6. Other Investments. Report all other investments not already included in lines 1-5, including privately issued mortgage-backed securities, CUSO investments, and CLF stock.
- 7. **TOTAL INVESTMENTS**. Sum of lines 1-6. This amount must agree with the amount report on page 1, line 10 and with the amount reported below on line 12, column E.

#### **CLASSIFICATION OF INVESTMENTS**

Report the value and maturity or repricing breakdown of all investments according to investment classification. SFAS 115 investments include marketable equity securities and debt securities. SFAS 115 investments are classified as either *held-to-maturity*, *available for sale*, or *trading*. Examples of non-SFAS 115 investments are detailed in line 8 below. For investments with an adjustable rate, the maturity reported should be the earlier of the next rate adjustment or actual maturity. Adjustable-rate mortgage-backed securities that have hit their cap should be reported by the remaining average life, and adjustable-rate notes that have hit their cap should be reported by the remaining weighted average life as of the most recent payment date. Fixed-rate instruments with a call date should be reported by final maturity, not the call date. Step-up instruments should be reported by the date of the next adjustment/step. Report mutual funds and common trust investments as either *available for sale* or *trading* in the less than 1 year category.

- 8. **Non-SFAS 115 Investments**. Report the amount of investments that are not subject to SFAS 115. This includes CUSO investments, CLF Stock, as well as shares, deposits, and certificates invested in other financial institutions (e.g., corporate credit unions, credit unions, banks, etc.). Investments reported on line 1 above are not subject to SFAS 115, and must be included within the amount reported for this item. **For PC 5300 System Users:** The amounts reported on page 1, lines 5 and 8, automatically flow into the less than one year maturity category. If these investments have a maturity or repricing interval different than these automatic placements, these amounts must be adjusted and reported at the appropriate maturity. The MC and PIC at corporate credit unions (page 1, lines 6 and 7) automatically flow into the 3-10 year maturity category, where they should remain.
- 9. **Total of Investments Held to Maturity**. Report the amount of investments that your credit union has the positive intent and ability to hold to maturity. Report the value of these investments at amortized cost. Include all SFAS 115 investments that are not classified as either available for sale or trading. Do not include investments which are not subject to SFAS 115.
- 10. **Total of Investments Available for Sale**. Report the amount of investments that your credit union has that are available for sale. Report the value of these investments at fair value.
- 11. **Total of Investments in Trading Accounts**. Report the amount of investments that were bought and are held principally for the purpose of selling in the near term. This account should reflect active and frequent buying and selling. Report the value of these investments at fair value.
- 12. **TOTALS (each column).** Total the amounts for each column. The amount reported for the total of column E must equal the amount reported in line 7 above, and for the amount reported on page 1, line 10.

#### MORTGAGE-BACKED SECURITIES (MBS)

Mortgage-backed securities are securities collateralized by mortgages and may be publicly or privately issued. These items should also be included on the appropriate lines within the preceding two sections: TYPES OF INVESTMENTS (lines 1-7) and CLASSIFICATION OF INVESTMENTS (lines 8-12).

- 13. **Mortgage Pass-Through Securities**. Report securities that are backed by mortgage loans and represent an undivided interest in a pool of mortgages. These securities contain a pool number that is assigned by the issuing agency to the underlying pool of mortgages. Investors receive monthly payments of principal and interest.
- 14. Collateralized Mortgage Obligations/Real Estate Mortgage Investment Conduits (CMOs/REMICs). Report multiclass (MBS) bond issue collateralized by whole loan mortgages or mortgage-backed securities. Principal payments are distributed on a prioritized basis.

#### MISCELLANEOUS INVESTMENT INFORMATION

- 15. **Fair Value of Held to Maturity Investments**. Report the fair value of all held to maturity investments (those reported on line 9). Fair value is the amount at which a financial instrument could be exchanged in a current transaction between willing parties. If quoted market price is available for an instrument, derive the fair value by multiplying the number of units of the instrument by its market price.
- 16. Repurchase Agreements. Report the dollar amount of all repurchase agreements (not reverse repurchase agreements).
- 17. Reverse Repurchase Transactions Place in Investments for Purposes of Positive Arbitrage (income enhancement). Report the dollar amount of all outstanding reverse repurchase agreements.
- 18. Non-Mortgage-Backed Derivatives of U.S. Govt. Obligations/Federal Agency Securities. Report holdings in structured notes; these are securities with complex call features, caps and floors. They are dependent upon various underlying indices. Examples include: inverse floaters, dual-indexed floaters, and range floaters. In addition, report step-up notes, but do not include early-callable Federal agency securities. (Early-callable means Federal agency securities that can be called within 12 months from the issue date, and retain this call option over the bond's life.)
- 19. Investments Not Authorized by the Federal Credit Union Act or the NCUA Rules and Regulations. This question is for state chartered credit unions only. Report the amount of investments permitted by state law, but that are not authorized by the Federal Credit Union Act (See Section 107) or NCUA Rules and Regulations (see Part 703).
- 20. **Total of Deposits and Shares Meeting the Requirements of Section 703.70(a). This question is for federal credit unions only.** Report total holdings in shares and deposits with maturities greater than 3 years; or with embedded options (calls, puts, caps, and floors); or where the coupon formula is related to more than one index, or is inversely related to an index, or is a multiple of an index. Do not include membership capital and paid-in-capital at corporate credit unions.
- 21. **Total of Securities Meeting the Requirements of Section 703.90(b). This question is for federal credit unions only.** Report total holdings in securities with maturities greater than 3 years; or with embedded options (calls, puts, caps, and floors); or where the coupon formula is related to more than one index, or is inversely related to an index, or is a multiple of an index. Do not include mutual fund investments, CUSO stock or the stock of the Federal Reserve, FHI B. or SI MA
- 2. Market Value Devaluation of Portfolio at a 300 Basis Point Shock. This question is for federal credit unions only. If the amount of securities meeting the requirements of Section 703.90(b) as reported in line 21 exceeds net capital, report in dollar terms the largest potential adverse impact of an immediate and sustained parallel shift in market rates of plus or minus 300 basis points. Report as a positive number. Report only the decline in market value; DO NOT report the new market value.

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## **SCHEDULE C - INVESTMENTS**

Credit Union Name:			Federa	l Charter/Certificate	Number:	
Complete this schedule Membership Capital and						
TYPES OF INVESTMENTS	3				Amount	Acct. Code
1.Sum of items 5, 6, 7, a	nd 8 from page 1					768
2.U.S. Government Oblig	gations					741C
3.Federal Agency Securi	ties					742C
4.Mutual Funds & Comm	non Trust Investment	S				743C
5.Credit Unions - Depos	its in and Loans to					672C
6.Other Investments						655C
7.TOTAL INVESTMENTS	<b>S</b> (Must equal amou	nt reported on page	1, item 10.)			799
O. 100/E10.E10.				_		
CLASSIFICATION OF INVESTMENTS	A.	B.	C.	D.	E.	Acct.
	< 1 Year	1 - 3 Years	3-10 Years	> 10 Years	Total Amount	Code
8.Investments <i>Not</i> Subject to SFAS 115						745
SFAS 115 Investments: 9.Held to Maturity						796
9.1 leid to Maturity						790
10.Available for Sale						797
11.Trading						965
12. <b>TOTALS</b>						799
MORTGAGE-BACKED SE	CURITIES					
Items 13 and 14 should a Investments and Classific	also be included on t			for Types of	Amount	Acct. Code
13.Mortgage Pass-Throug		,			, unount	732
14.Collateralized Mortga	ge Obligations/Real	Estate Mortgage Inve	estment Conduits (C	MOs/REMICs)		733
				Г		1
MISCELLANEOUS INVES	TMENT INFORMATION	ON			Amount	Acct. Code
15. Fair Value of Held to M	Maturity Investments	(reported in item 9 ab	ove)			801
16. Repurchase Agreemer	nts					780
17. Reverse Repurchase	Transactions Place	d in Investments for F	Purposes of Positive	Arbitrage		781
18. Non-Mortgage-Backed	d Derivatives of U.S.	Govt. Obligations/Fe	deral Agency Securi	ties		783
19. Investments Not Auth	orized by the FCU A	ct or NCUA Rules an	nd Regulations (SCU	ONLY)		784
20. Total of Deposits and	Shares Meeting the	Requirements of Se	ection 703.70(a) <b>(FC</b>	U ONLY)		785
21. Total of Securities Me	eting the Requireme	ents of Section 703.9	0(b) <b>(FCU ONLY)</b>			786
22. Market Value Devalua	ation of Portfolio at a	300 Basis Point Sho	ck (FCU ONLY)			787

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## **WORKING COPY**

1 = Mortgage Processing 4 = Insurance Services

5 = Investment Services

6 = Auto Buying, Leasing, Indirect Lending

2 = EDP Processing

3 = Shared Branching

# SCHEDULE D - CREDIT UNION SERVICE ORGANIZATION (CUSO) INFORMATION

Credit Union Name:	Federal Charter/Certificate Number:				
Complete a separate schedule for each Cl	USO your credit union has a loan to or an investme	ent in.			
A Credit Union Service Organization is a corporation or ling members of affiliated credit unions. Answer the following queloan to. If your credit union has investments in or loans to no requested information on a separate page for each CUSO.	estions for each CUSO that your credit union has an	n investment in or a			
NOTE: If your credit union wholly owns the CUSO or owns records should be combined with your credit union's for repeach CUSO, regardless of whether your credit union wholly or	porting on pages 1, 2, and 3 of the call report. Con				
		Acct. Code			
1. Name of CUSO		830			
2. Amount invested in CUSO		831			
3. Amount loaned to CUSO		832			
4. Net income (loss) from CUSO		835			
5. Is the CUSO wholly owned by your credit union?	YES NO	833			
<ol> <li>Indicate in the box at the right the number which describes CUSO (select only one):</li> </ol>	the predominant service provided by the	834			

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7 = Credit Cards

8 = Trust Services

9 = Item Processing

10 = Tax Preparation

11 = Travel

12 = Other

## SCHEDULE E BORROWINGS

- 1. Other Notes, Promissory Notes and Interest Payable. Report by maturity the amount of all promissory notes and all other notes and interest payable, both to members and non-members, contained within the figure reported on page 2, line 28.
- 2. **Reverse Repurchase Agreements**. Report by maturity the amount of all reverse repurchase agreements contained within the figure reported on page 2, line 28.
- 3. Subordinated CDCU Debt. This account is for low-income designated credit unions only. Report by maturity the amount of secondary capital accounts accepted from organizations or institutional investors, with less than 5 years remaining maturity, contained within the figure reported on page 2, line 28.
- 4. Uninsured Secondary Capital. This account is for low-income designated credit unions only. Report secondary capital accounts accepted from organizational or institutional investors. By definition, Uninsured Secondary Capital must have a maturity of at least 5 years; therefore, the total amount should be reported in column B2. NOTE: In accordance with Section 216(o)(2)(B) of the Federal Credit Union Act (as established by Public Law 105-219, your credit Union Membership Access Act of 1998), Uninsured Secondary Capital is included in net worth for low-income designated credit unions.
- 5. **TOTALS (each column)**. The sum of column 5C in the Distribution of Borrowings section must agree with the figure reported on page 2, line 28.

#### MISCELLANEOUS BORROWINGS INFORMATION

Amount of Promissory Notes Outstanding to Non-Members. Report the amount of promissory notes outstanding to any non-members.

#### **CREDIT AND BORROWING ARRANGEMENTS**

- 7. Corporate Credit Union Member. If your credit union is a member of a corporate credit union, answer "yes."
- 8. Federal Home Loan Bank Member. If your credit union is a member of the Federal Home Loan Bank, answer "yes."
- 9. **Federal Reserve Bank Discount Window.** If your credit union has filed an application to borrow from the Federal Reserve Bank Discount Window, answer "yes."
- 10. **Federal Reserve Bank Discount Window.** If your credit union has pre-pledged collateral with the Federal Reserve Bank Discount Window, answer "yes." "Pre-pledged" collateral means that the credit union's collateral has already been evaluated and accepted for immediate borrowing access.
- 11. **Committed Lines of Credit.** If your credit union has purchased a committed line of credit with a corporate credit union, other credit union, or other financial institution, answer "yes." Purchasing a committed line of credit means the credit union pays a fee in advance to guarantee access to the line of credit at a future time.

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## **SCHEDULE E - BORROWINGS**

	CONLEGE	LL DOMMON					
Credit Union Name:	eral Charter/Certific	ate Number:					
Complete questions 1 through 6 if there is an amount reported on page 2, line 28 (Total Borrowings).  All credit unions must answer questions 7 through 11.							
The amount reported below on item 5C	must equal the amou	unt reported on page	2, line 28.				
DISTRIBUTION OF BORROWINGS	A. Amount Less than 1 Year	B1. Amount 1 to 3 Years	B2. Amount More than 3 Years	C. Total Amount	Acct. Code		
Other Notes, Promissory Notes and Interest Payable					011C		
2. Reverse Repurchase Agreements .					058C		
3. Subordinated CDCU Debt					867C		
4. Uninsured Secondary Capital					925		
5. TOTALS (each column)					860C		
MISCELLANEO	US BORROWINGS	SINFORMATION		Amount	Acct.		
0.4				Amount	Code		
Amount of Promissory Notes Outstand	ing to Non-Members				865		
CREDIT AND	BORROWING ARI	RANGEMENTS			Acct. Code		
7. Is your credit union a member of a cor	porate credit union?		YES	NO	895		
8. Is your credit union a member of a Fe			YES	NO	896		
9. Has your credit union filed an applica Reserve Bank Discount Window?			YES	NO	897		

corporate credit union, other credit union, or other financial institution? . . . .

11. Has your credit union purchased a committed line of credit with a

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NO

NO

898

899

YES

YES

## SCHEDULE F SAVINGS

#### **DISTRIBUTION OF SAVINGS**

This section should be filled out to indicate the remaining maturity of credit union savings accounts. For savings with an adjustable rate, the maturity reported should be the earliest of the next rate change date or actual remaining maturity.

- 1. **Sum of items 31 and 32 from page 2**. Provide the sum of the dollar amount and number of accounts for Share Drafts and Regular Shares.
- Money Market Shares. Report the dollar amount of credit union money market share accounts and the number of Money Market Share accounts.
- 3. Share Certificates. Report the dollar amount of credit union share certificates by maturity and the number of Share Certificate accounts.
- 4. **IRA/KEOGH Accounts**. Report the dollar amount of credit union IRA/KEOGH accounts by maturity and the number of IRA/KEOGH accounts (including both regular IRA/KEOGH accounts and IRA/KEOGH certificates).
- 5. **All Other Shares**. Report the dollar amount of credit union shares not already included in lines 1-4 above by maturity and the number of these accounts.
- 6. **TOTAL SHARES**. Sum each of the columns by maturity, and the number of accounts. Do not include non-member deposits.
- 7. **Non-Member Deposits**. Report the dollar amount of non-member deposits by maturity and the number of non-member deposit accounts
- 8. **TOTAL SHARES AND DEPOSITS** (each column). Sum each of the columns by maturity including non-member deposits and the total number of accounts. Total shares and deposits must agree with page 2, line 34.

#### **DIVIDEND/INTEREST RATES.**

9.-13. Dividend/Interest Rates. Report the rate paid on credit union share accounts as of the last day of the reporting period. Input the actual rate (i.e., 6.5%=6.5). In situations where more than one rate applies, use the most common rate.

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## **SCHEDULE F - SAVINGS**

Credit Union Name:	Federal Charter/Certificate Number:

Complete this schedule if your credit union offers any type of share or deposit accounts other than Regular Shares and Share Drafts. Report by the <u>remaining</u> maturity. If there is an amount reported on page 2, line 33, this schedule must be completed.

DISTRIBUTION OF SAVINGS	A. Amount Less than 1 Year	B1. Amount 1 to 3 Years	B2. Amount More than 3 Years	C.Total Amount	Acct. Code	Total Number of Accounts	Acct. Code
1. Sum of items 31 and 32 from page 2					918		466
2. Money Market Shares					911		458
3. Share Certificates					908C		451
4. IRA/KEOGH Accounts					906C		453
5. All Other Shares					630		455
6. TOTAL SHARES					013		966
7. Non-Member Deposits					880		457
8. TOTAL SHARES AND DEPOSITS					018		460

Dľ	VIDEND/INTEREST RATES		Acct.
		Rate	Code
9.	Money Market Shares with Minimum Balance Requirement, Withdrawal Limitations, and no Fixed Maturity		532
10	Share Certificates with 1 Year Maturity		547
11	IRA/KEOGH and Retirement Accounts		554
12	Non-Member Deposits		599
13	All Other Shares		585

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# SCHEDULE G OFF-BALANCE SHEET COMMITMENTS AND CONTINGENT ASSETS AND LIABILITIES

#### 1. Unused Commitments

- A. Revolving Open-End Lines Secured by 1 4 Family Residential Properties. Report the unused portions of commitments to extend credit under revolving, open-end lines of credit secured by 1 to 4 family residential properties. These lines, commonly known as home equity lines, are typically secured by a junior lien and are usually accessible by check or credit card.
- B. Credit Card Lines. Report the unused portions of all commitments to extend credit both to individuals for household, family, and other personal expenditures and to commercial or industrial enterprises through credit cards. Credit unions may report unused credit card lines as of the end of their customers' last monthly billing cycle prior to the report date or as of the report date.
- C. **Outstanding Letters of Credit**. Report the amount unused as of the report date of all financial standby letters of credit (and all legally binding commitments to issue financial standby letters of credit ) issued by your credit union. A financial standby letter of credit irrevocably obligates your credit union to pay a third-party beneficiary when a customer (account party) fails to repay an outstanding loan or debt instrument.
- D. Commercial Real Estate, Construction, and Land Development. Report the unused portions of commitments to extend credit for the purpose of financing commercial and multifamily residential properties (e.g. business and industrial properties, hotels, motels, churches, hospitals, and apartment buildings). Also include the unused portions of commitments to extend credit for the specific purpose of financing land development (i.e., the process of improving land, laying sewers, water pipes, etc.) preparatory to erecting new structures or the on-site construction of industrial, commercial, residential, or farm buildings. For this item, "construction" includes not only construction of new structures, but also additions or alterations to the existing structures and the demolition of existing structures to make way for new structures. Also include in this item loan proceeds your credit union is obligated to advance as construction progress payments. Do not include general lines of credit that a borrower, at its option, may draw down to finance construction and land development (report in item 1.F.).
- E. **Unsecured Share Draft Lines of Credit**. Report the amount of unused credit available that can be accessed through use of a personal check.
- F. Other Unused Commitments. Report the unused portions of all other commitments not reported in lines 1.A. 1.E.
- Loans Sold or Swapped with Recourse. Recourse loans are loans sold by your credit union which it is still liable for in case of borrower default.
  - A. **Total Dollar Amount of Loans Sold or Swapped with Recourse Year-to-Date**. Report the total dollar amount of loans sold or swapped with recourse year-to-date.
  - B. **Total Principal Balance Outstanding of Loans Sold or Swapped with Recourse**. Report the total principal balance outstanding of loans sold or swapped with recourse.
- 3. **Pending Bond Claims**. Report the dollar amount of pending bond claims that your credit union intends to file but has not yet recorded on its balance sheet. Do not report other outstanding insurance claims.

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## **WORKING COPY**

## SCHEDULE G - OFF-BALANCE SHEET COMMITMENTS AND CONTINGENT ASSETS AND LIABILITIES

Credit Union Name:	Federal Charter/Certificate Number:				
If your credit union has any unused commitments, loans sold or swapped must be completed.	l with recourse, or pending bond c	laims, this schedule			
	Amount	Acct. Code			
<ol> <li>Unused Commitments</li> <li>A. Revolving Open-End Lines Secured by 1-4 Family Residential Properties</li> </ol>	s	811			
B. Credit Card Lines		812			
C. Outstanding Letters of Credit		813			
D. Commercial Real Estate, Construction and Land Development		814			
E. Unsecured Share Draft Lines of Credit		815			
F. Other Unused Commitments		816			
<ol> <li>Loans Sold or Swapped with Recourse</li> <li>Total Dollar Amount of Loans Sold or Swapped with Recourse Year-to-</li> </ol>	Date .	817			
B. Total Principal Balance Outstanding of Loans Sold or Swapped with Recourse		819			
3. Pending Bond Claims		818			

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